

JOB DESCRIPTION

COMPANY PROFILE

- **Name:** SHIMA SEIKI VIETNAM CO., LTD.
- **Website:** <http://www.shimaseiki.com/>
- **Address:** Office will be located in *151 Tran Trong Cung Str, Tan Thuan Dong Ward, District 7, HCM City.*
- **Contact Address:**
MsThuong: Assistant Office Manager
Email: info@shimaseiki.com.vn
Tel: 0946 982 475
- **Please apply CV in English to this email.**
- **Business Type:** 100% investment from Japan
- **Size:** ≤10
- **Industry:**
Development, manufacture, sales, marketing and service of:
 - ✓ Computerized flat knitting machines
 - ✓ Computerized design system
 - ✓ Automatic fabric cutting machines
 - ✓ Glove and sock knitting machines
- **Established in Vietnam:** August 2016.
- **Headquarter:** Japan
- **Branch:** Hong Kong, China, Cambodia, Thailand, Korea, Italia, France, Spain, Portugal, Usa.

GENERAL INFORMATION

- **Position:** TECHNICIAN
- **Vacancy:** 3
- **Subject:**
 - ✓ Engineering and Industry such as Mechanical, Electrical, (Male)
- **Level:** Staff
- **Contract Term:** Permanent
- **Select CV and interview arrangement:** Since posting recruitment information
- **Availability:** Immediate (Preferable)
- **Interview date:** From 28 -31 Jan 2019. Hope can work from March 04 2019.
- **Work Location:** 151 Tran Trong Cung Str, Tan Thuan Dong Ward, District 7, HCM City
- **Work Time:** 8:00 – 17:00 (Mon – Fri).
- **Official staff 's gross salary:** Negotiated depend on knowledge, experience, language...
From 7.263.000 VND to 18.000.000 VND (Gross)
In 2-month probation period, receive 85% of above gross salary

Allowance(s):

- ✓ Business trip allowance: (Based on Company Rule)
- ✓ Transportation allowance: Based on Company Rule and according to the distance from house to company.
- ✓ Phone allowance: Company provides Sim card + smart phone & pays communication fee monthly for business use
- ✓ Other allowance: Birthday, wedding, funeral, childbirth...

Bonus and incentives: 13th month bonus/ 1 working year + lucky money (Tet holiday)

Benefit(s):

- ✓ Annual Leave (1 year 12 days)
- ✓ Company health check-up once/ year
- ✓ Company trip once/ year
- ✓ Moto keeping fee monthly: Company pays
- ✓ Go to customer by company car/ taxi/ flight
- ✓ Company provides laptop/ uniform for business use.
- ✓ Health insurance and Social insurance regulated by Vietnam Labor Law.
- ✓ Professional, dynamic working environment. Work with foreigner customer companies (Japan, Hong Kong, China, etc.)
- ✓ Have chances to develop and promote, go to overseas for training.

JOB DUTIES

▪ **Main Tasks:**

- ✓ Take responsibility for Apparel CAD/CAM and support customer.
- ✓ Other tasks under designation from director and manager.
- ✓ Machine maintenance and operational training and demonstration of products.
- ✓ Assistant manager is requiring management of technical staff and job support for staff.

JOB REQUIREMENTS

▪ **Must:**

- ✓ Gender: Male
- ✓ Age: from 22 to 30-year-old
- ✓ Qualification: Graduated from University / school in related field.
- ✓ Language Skills: Conversational English / Japanese (preferable)
- ✓ No experiences can apply/ Basis knowledge of textile machine or back ground of mechanical experience(preferable)
- ✓ Willing to work for company for a long time because applicant will be trained in overseas by company and ready for business trip.
- ✓ Ready to go to customer often.
- ✓ Proficiency in word, excel, PowerPoint...
- ✓ Aptitude for quick leaning
- ✓ Logical approach to problem solving and analytical thinking

